



**SANTA BARBARA  
CITY COLLEGE**

# **Annual Security Report**

The information contained in the Santa Barbara City College Safety & Security Report is provided to members of the campus community in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

The SBCC Campus Safety Department gathers statistical crime data from its own records and from information provided by the Office of the Dean of Student Affairs and other designated Campus Security Authorities. Campus Safety gathers the required crime statistics annually from each of the satellite campuses as well as from their local law enforcement agencies and publishes the reports locally. As required by law, Campus Safety reports this information to the Office of Postsecondary Education on an annual basis. Each year an e-mail notification is made to all enrolled students through Pipeline that provides the web site to access this report. Faculty and Staff will receive the same notification through e-mail.

# Contents

## **Crime Reporting Procedures**

- WeTip
- Local Law Enforcement Agencies
- Filing a Police Report On Line

## **Crime Prevention / Campus Safeguards**

- Escorts
- Vehicle Battery Starts
- Safety Tips
- Safety Videos
- Identity Theft

## **• Campus Safety Plan and Emergency Procedure**

- Emergency Operations Plan
- AlertU
- Guidelines For Violent Or Threatening Situations
- Guidelines Following A Violent Or Threatening Situation
- Evacuation Plan
- Emergency Videos
- Emergency Survival Guide Poster PDF File
- Emergency Phones
- Campus Maps
- Bomb Threat Safety Instructions
- Actions to take to Increase Safety
- Changes in Safety Precautions

## **Clery Act, (Crime Awareness and Campus Security Act of 1990)**

- Daily Crime Log
- Crime Definitions
- Crime Statistics

## **Clery Act Policies and Procedure**

- Title IX and Gender Equity
- Sexual Assault, Sexual Harassment
- Domestic / Dating Violence
- Stalking
- Timely Warnings
- Access to Campus Facilities
- College Keys
- Substance Abuse
- Hate Crimes
- Weapons on Campus

## **Registration of Sex Offenders**

- Sex Offender Registry

## **Obtaining a copy of SBCC Annual Security Report**

## **SEPARATE CAMPUSES**

All policy statements contained in this Annual Security Report apply to all campuses unless otherwise indicated. The campuses are as follows:

- Main Campus, (East & West Campus), 721 Cliff Dr. and Orfalea Early Learning Center, 365 Loma Alta Dr.
- Schott Campus, 310 W Padre St.
- Wake Campus, 300 N Turnpike Rd.
- Cosmetology Academy, 525 Anacapa St
- Lou Grant Parent-Child Workshop, (Non Campus), 5400 6th St. Carpinteria

## **CRIME REPORTING PROCEDURES**

Campus safety officers are responsible for a full range of safety services to the Santa Barbara City College community, including all crime report investigations, medical emergencies, fire emergencies, traffic accidents and enforcement of all College policies including those relating to alcohol use, drug use, and weapons possession. The campus safety officers do not have authority to enforce State, Local and Federal laws because they are not peace officers and do not have the power to make arrests. The patrol jurisdiction of safety officers is limited to any buildings or properties owned or controlled by Santa Barbara City College.

All criminal activity, suspicious activity, and other emergencies on campus should be reported directly to the Office of Campus Safety by any member or guest of the Santa Barbara City College community. Santa Barbara City College encourages victims of crime to report all incidents to Campus Safety. Members of the SBCC community are encouraged to accurately and promptly report crime and emergencies to the Office of Campus Safety and the appropriate police agencies, including when the victim of a crime elects to, or is unable to, make such a report. Please dial x2400 from a campus phone or (805)730-4200 from a cell phone for all emergency or service calls. Please call (805)965-0581 x2264 or (805) 730-4064 for all non-emergency business calls during normal business hours. Campus safety officers submit incident reports on all crimes on campus reported to the department.

All felony crimes are reported to the Santa Barbara Police Department or Santa Barbara County Sheriff Department depending on which campus the crime took place at. Santa Barbara City College safety officers will also assist victims who want to report a misdemeanor offense to the Police Department/ Sheriff Department. To report a crime, or any other campus emergency, an individual may contact campus safety personnel by calling extension 2400 or (805) 730-4200.

## **RESPONSE TO A REPORT**

Campus Safety Officers are available to answer the emergency number, 805-730-4200 from 6:00 AM to 1:30 AM Monday through Friday and 6:30 AM to 11:30 PM on weekends and holidays. In response to a call, Office of Campus Safety will take the required action, either dispatching an officer or asking the victim to report to Office of Campus Safety to file an incident report. All reported crimes will be investigated by the College and may become a matter of public record. Campus Safety incident reports regarding referrals for discipline will be forwarded to the Dean of Students Office located at the Student Life Office in the Campus Center. Those cases will be reviewed for potential action, as appropriate. If assistance is required from the LOCAL Police Department or the LOCAL Fire Department, Office of Campus Safety will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene will offer the victim a wide variety of services. All reports regarding sex crimes will be forward to the Title IX and Gender Equity Coordinator Office.

## **REPORTING TO MEET DISCLOSURE REQUIREMENTS**

Members of the community are helpful when they immediately report crimes or emergencies to the Office of Campus Safety and/or the Associate Dean Educational Programs Student Affairs, Title IX and Gender Equity Coordinator, VP of Student Affairs, VP of Academic Affairs, VP School of Extended Learning, VP of Human Resources, Behavioral Intervention Team for purposes of including them in the annual statistical disclosure and assessing them for issuing a Timely Warning Notices, when deemed necessary.

### **We Tip**

WeTip is an anonymous crime reporting program that may be used to report any and all types of crime. WeTip's hotline has received thousands of reports on serious crimes such as arson, drug sales, graffiti and vandalism, burglaries, student molestation, workplace violence, gang activity and bullying as well as various nuisance crimes during its 37 years of operation. The WeTip hotline is available in English and Spanish 24 hours a day, 7 days a week, 365 days a year. All callers to Wetip remain 100% anonymous; a true distinction from other similar "confidential" hotlines. Wetip's reporting hotline is specifically configured to remove all electronic tagging information. WeTip never traces a phone call or internet report. To make a report to Wetip call: **1-800-78-CRIME**, or log onto <http://wetip.com/>

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to consider making a confidential report. With your permission, a Campus Safety officer can file a report on the details of the incident without revealing your identity (except to the Title IX Coordinator in the event of a reported sex offense or sexual harassment). The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to enhance the future safety of yourself and others. With such information, SBCC can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## **Pastoral and Professional Counselors**

Santa Barbara City College does have a Pastoral Counselor. When acting as such, they are not considered to be a campus security authority for Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics. A Pastoral Counselor is an employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

## **LOCAL LAW ENFORCEMENT AGENCIES**

### **Santa Barbara County Sheriff's Department**

<http://www.sbsheriff.org/>

### **Santa Barbara Police Department**

<http://www.santabarbaraca.gov/Government/Departments/Police/>

### **Santa Barbara Harbor Patrol**

<http://www.santabarbaraca.gov/gov/depts/waterfront/patrol/default.asp>

## **FILING A POLICE REPORT ONLINE**

To file a report with Santa Barbara Police online go to <http://www.santabarbaraca.gov/Government/Departments/Police/> Reports such as hit and runs, non-injury accidents and restraining order violations can be filed. Another benefit is that one can then print a copy of the report for free instead of the \$10 fee at the station. This is useful if needing a copy for the insurance company.

The Office of Campus Safety maintains a strong working relationship with state and local police agencies, including the Santa Barbara Police Department and the Santa Barbara Sheriff's Department. SBCC has a memorandum of understanding with both Santa Barbara Police Department and the Santa Barbara Sheriff's Department. The MOU addresses the investigation of criminal incidents occurring at this location.

## **Monitoring and Recording of Criminal Activity by Students at Noncampus locations of Recognized Student Organizations**

SBCC does not have officially recognized student organizations that own or control housing facilities. Therefore, local law enforcement is not used to monitor and record criminal activity since there are no Noncampus locations of student organizations.

## **SECURITY AWARENESS & CRIME PREVENTION/CAMPUS SAFEGUARDS**

One of the essential ingredients of any successful crime prevention program is an informed public. It is the intent of the Santa Barbara City College to inform students of good crime prevention and security awareness practices.

During the 2021-2022 academic year, SBCC Campus Safety offered approximately six in person and Zoom trainings in crime prevention and security awareness programs. In addition, topics such as personal safety, drug and alcohol abuse awareness and sexual assault prevention was offered by the Health and Wellness Department and Title IX Office. During the 2019-2020 academic year much of the campus was either shut down or had limited on campus classes that did not allow training to take place.

All crime prevention and security awareness programs encourage students and employees are encouraged to be responsible for their own security and the security of others. Participants in these programs are asked to be alert, security-conscious and involved and advised to call the Office of Campus Safety, 805-730-4200 to report suspicious behavior. For additional questions regarding crime prevention, contact the department directly at 805-730-4064.

Santa Barbara City College has taken numerous steps to prevent crime. These efforts include emergency phones located throughout the campus, escort service, high visibility of campus safety staff patrolling the campus, improved lighting on walkways and in parking lots; presentation of safety services via campus publications and orientation sessions for students and staff, building alarm systems and direct communication via handheld radios with Santa Barbara Police Department.

### **ESCORTS**

Escorts are available for students and staff at any time. Normally escorts are requested during evening hours when it is dark but one can request an escort if they feel unsafe for any reason. To obtain an escort contact campus safety either from an emergency phone, from an office or department on campus, X2400 or by dialing (805) 730-4200. Safety officers will respond within 5-10 minutes and will either arrive on foot, electric cart or vehicle.

### **VEHICLE BATTERY STARTS**

Safety officers will respond with a battery pack to help start a dead battery. In the case that campus safety is not able to start the car then we will assist in contacting AAA or a local towing company. An officer will stay with the driver after school hours to make sure the vehicle is started or that driver and occupants are off campus safely. It is okay to leave the vehicle overnight in the case that it does not start or other type of emergency but it is the driver's responsibility to have the car removed early the next day. Vehicle may be towed off campus if deemed unsafe to stay on campus, if vehicle has been abandoned or if there are five or more unpaid citations. The college is not responsible for any damage that may occur to the vehicle while on campus

## SAFETY TIPS

### At Home

- Lock your doors and windows always - whether you are at home or away.
- Do not hide a door key outside.
- Do not let anyone in your home that you do not know or trust.
- Do not give out your phone number to “wrong number” callers.
- Contact area law enforcement if you feel threatened.

### Walking & Jogging

- Plan and vary your route.
- Always tell someone where you are going and when you will return.
- Carry your cell phone or know where phones are along the route.
- Carry identification.
- Wear reflective material if you are going out at night.
- Avoid unpopulated areas.
- Trust your intuition about a person or an area.

### On Campus

- If you are uncomfortable walking to your car, call the Campus Safety Office at x2400 from any of the emergency phones ( yellow boxes and the tall black towers with a blue light on top) for assistance or dial (805) 730-4200 from a cell phone. See campus map for emergency phone locations
- When ever possible, travel with friends or classmates.
- Stay in well lighted areas. Avoid locations that are dark, remote, and not well traveled.
- Walk close to the curb. Avoid doorways, bushes and alleys.
- Make eye contact with people when walking.
- If you think you are being followed, walk quickly to areas where there are people. If a car appears to be following you, turn and walk on the other side of the street.
- Call **965-0581 ext. 2269** for a **Campus Safety Escort**.
- Call **965-0581 ext. 2400** for **campus emergencies**.

### Isla Vista

- Get to know your neighbors.
- Form agreements to watch each other’s homes.
- Know the laws and obey them.
- Don’t go to parties alone.
- If you plan to consume alcohol, eat first. Alternate glasses of water with glasses of alcohol.
- If you drink, watch your open container. Do not allow anyone you don’t know to fill your glass.
- Don’t leave a party with someone you don’t know.
- Remember, 90-foot cliffs are between I.V. and the ocean - stay away from the edge!

## **Downtown Santa Barbara**

- Know where you are going before you leave your house.
- Don't go out alone at night.
- Know what time coffee shops and restaurants close.
- Obey the law.

## **Car Safety**

- Always lock your car doors after entering or leaving your car.
- Always try to park in well lighted areas.
- Have your car keys in your hand so you don't have to linger outside before entering your car. Keys can
- also serve as a possible weapon against an attacker.
- Always check the back seat of your car before getting into your car.
- If you are being followed, drive to the Campus Safety Office or an open business for help. Do not go home. Don't let a potential attacker or robber know where you live.
- If your car breaks down, raise the hood and attach a white cloth to the car antenna. If someone stops to help, stay in your car with your car doors locked, and ask them to call the police and/or a tow truck.
- You may not be able to avoid crime or a confrontation with a criminal no matter how careful you are. That is why it is important to know what to do if you do become a victim of a crime.

## **Get Help Immediately - [map for location of Emergency Phones](#)**

- Dial 9-1-1 and tell the 911 operator where you are and what happened.
- Try to remember as many details about the assailant as possible, such as clothing, hair color, tattoos, scars or other identifiable marks. Write this information down, don't trust your memory.
- Do not disturb or destroy any possible evidence.

Additional Resources: <http://www.sbsheriff.org/> (Crime Prevention)

## **SAFETY VIDEOS**

The following safety video segments were produced by the Office of Student Life. In order to play viewers will need to download **Flash** Player if it is not already loaded on their computer. They are available to view on the campus safety website.

- Campus Safety SBCC
- High Risk Behavior
- Personal Safety at Home
- Rape Prevention Tips



## IDENTITY THEFT

Identity theft is a serious crime and occurs when personal information is stolen and used without your knowledge to commit fraud or other crimes. Besides costing you time and money it can also destroy your credit.

Identity thieves use various methods to steal personal information such as:

**Dumpster Diving.** They rummage through trash looking for bills or other paper with your personal information on it.

**Skimming.** They steal credit/debit card numbers by using a special storage device when processing your credit card at a business you frequent.

**Phishing.** They pretend to be financial institutions or companies and send spam or pop-up messages to get you to reveal your personal information.

**Changing Your Address.** They divert your billing statements to another location by completing a “change of address” form

**Regular Stealing.** They steal wallets, purses, laptops and mail including bank & credit card statements; pre-approved credit offers and new checks or tax information.

**Soliciting Information.** On the telephone, through the mail, or over the internet without confirming that you are working with a trusted source.

**You can deter identity theft by:**

**Shred** financial documents and paperwork with personal information when discarding them.

**Protect** your Social Security number by keeping it in a safe place. Avoid carrying it in your wallet/purse.

**Never click** on links sent in unsolicited emails; instead, type in a web address you know. Use firewalls, anti-spyware & anti-virus software to protect your home computer and keep them up to date.

**Avoid using** an obvious password like your birthdate, mother’s maiden name, or last four digits of your social security number. Regularly change your passwords.

**Keep** your personal information in a secure place at home, especially if you have roommates, employ outside help, or having work done in your house.

Additional Resources:

<http://www.ftc.gov/bcp/edu/microsites/idtheft/>

## **CAMPUS SAFETY PLAN**

SBCC Safety & Emergency Office is located on Loma Alta directly under the footbridge that spans the East and West Campus. Office hours are Monday through Friday 9:00 AM to 2:00 PM. Office number is (805) 730-4064. Campus Safety Officers are available Monday through Friday from 5:45 AM to 1:30 AM, Saturday and Sunday from 6:30 AM to 11:30 PM. Campus Safety can be contacted by calling the Emergency Line, (805) 730-4200.

Special safeguards include hiring local law enforcement for special events such as Commencement, for special guest speakers as well as during certain College Board meetings where there is a larger than normal audience. Local law enforcement has the powers to;

1. Enforce college policies/procedures and the authority to enforce the law.
2. Arrest authority.
3. Jurisdiction includes campus owned and controlled property.

As of February 2019, a security re-org was conducted to expand the department with the approval for a Lock Specialist and Emergency Facilitator. The Lock Specialist position was filled as of August 2019 and that position helps maintain electronic and non-electronic locks, door closures and other duties to support a more secure infrastructure. As of October 2022, the Emergency Facilitator has not been hired. That position is a 50 percent Security 1 and 50 percent Emergency Facilitator designed to help handle security/emergency calls and help maintain and implement emergency procedures throughout all SBCC Campuses. Over the next 24 months, Safety Officers will complete additional training to help meet the needs and expectations of the campus such as mental health training and medical training.

## **EMERGENCY OPERATIONS PLAN**

The college's Emergency Operations Plan focuses mainly on taking timely action during an emergency. Primary focus is on an armed intruder/active shooter incident as well as an earthquake.

During an armed intruder/active shooter incident, the college will enact its emergency protocol by calling 911, place the college in lockdown by locking all electronic locks and initiate the college's emergency notification system. The emergency notification system includes an emergency text to all students and employees who have signed up for AlertU as well as send a notification to all campus computers and classroom speakers.

The college has provided a number of Active Shooter presentations that, focuses on Run, Hide or Fight training. No one method should be relied on solely but instead choose the action that best fits the incident at hand.

During an earthquake, the college recognizes that local emergency responders may not be able to respond to the college campus due to its vast need citywide. Therefore, the college will depend on the many resources from college professionals and emergency equipment to respond to the campus needs.

In conjunction with other emergency agencies, the College conducts emergency response drills and exercises each year, such as tabletop exercises, field exercises, and tests of the emergency notification systems on campus. These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency plans and capabilities of the institution.

Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced. The campus publicizes a summary of the emergency response and evacuation procedures via email at least once each year in conjunction with a test (exercise and drill) that meets all of the requirements of the Higher Education Opportunity Act

## **EMERGENCY MESSAGING NOTIFICATION SYSTEM**

**To sign up, text "Join SBCC" to 58339**

Text "Stop SBCC" to 58339 to stop receiving messages.

To enhance the safety of students and visitors to Santa Barbara City College, the college has selected the AlertU platform to implement an emergency messaging system (EMS) to provide students and members of the community cell phone based text messaging in the case of an emergency.

The Santa Barbara City College - AlertU EMS is a web-based system intended for emergency text messaging only, using short message service (SMS) technology.

Use of the Santa Barbara City College - AlertU system is open to all students and individuals that attend classes or activities at any of the college's locations. The Santa Barbara City College - AlertU system is completely voluntary and the user is required to Opt-in to enable their personal cell phone to send and receive messages in the case of an emergency. Santa Barbara City College - AlertU Subscribers can Opt-out at any time to discontinue the emergency messaging service.

Test messages will be sent to each user four times per year to insure the integrity of the system and each user will be charged standard text messaging rates by their cell phone service provider.

## **GUIDELINES FOR VIOLENT OR THREATENING SITUATIONS ON SBCC CAMPUSES**

(Please note that these are only guidelines. Each situation is different and may call for a different course of action.)

### **PREVENTING A VIOLENT INCIDENT**

All faculty and staff should be vigilant regarding the risk of violence on campus. Every District employee is urged to take notice of the following:

- Unusually aggressive, odd, or threatening behavior of student(s) or co-worker(s)
- Threats of violence or retribution, whether said seriously or jokingly
- Co-worker(s) or student(s) who are distraught or suicidal
- Student reports of threatening behavior exhibited by another student
- Overheard comments or rumors of some kind of planned or intended violence
- Papers or writings that indicate potential engagement in violence
- Presence of groups that have a history or suggestive behavior of violence
- Fights or other acts of non-lethal violence
- Presence of guns, other weapons, or suspicious objects

***If any of the above is noticed, do not confront the threatening individual(s). Notify campus Safety of your suspicions or observations.***

### ***WHAT TO DO IN THE EVENT OF A VIOLENT OR THREATENING EMERGENCY SITUATION***

1. **FIRST, GET OUT OF HARM'S WAY.** If possible, help others to avoid the threatening situation as well. Use common sense. **Do not take foolish risks.**
2. **CALL FOR HELP – CALL 911 FIRST** then Campus Safety

FROM A REGULAR CAMPUS TELEPHONE, DIAL 9 AND THEN 911 or just 911. The call will go directly to the Santa Barbara Police Department (SBPD) Communications Center (Mesa or Schott) or the County Sherriff's Office (Wake or Cosmetology). They will know that the call is coming from SBCC but not the exact location on campus. GIVE THEM DETAILS. These would include details on suspects, weapons, injuries, and exact location. Stay on the phone until you are told it is okay to hang up.

FROM A CELL PHONE DIAL 911. **NOTE:** All 911 calls from cellular telephones go to the CHP Communications Center in Ventura. Tell the operator that you have an emergency and need to speak with SBPD or the County Sherriff's Office. You will be transferred to the appropriate communications center. Unless asked, do not give details to the CHP as you will have to repeat these for the SBPD operator.

### 3. **AS SOON AS YOU ARE OFF THE LINE WITH SBPD CALL CAMPUS SAFETY**

FROM A CAMPUS TELEPHONE CALL EXT. 2400. FROM A CELL PHONE CALL 730-4200.

Two or more safety officers are on duty most of the time. They will respond to the location of the problem to assist. On the Mesa campus they will also meet any emergency vehicles at the campus entrance to escort them to the exact location of the incident.

It is important to remember that SBCC safety staff are not armed. Safety staff are instructed to respond, evaluate the situation, and assist in getting police and other help to the scene as quickly as possible. To the extent possible they will assist with evacuation, if necessary, and render aid and comfort to anyone in need.

#### IF A SHOOTING OCCURS

1. **IF YOU HEAR GUNFIRE, DIRECT STUDENTS, FELLOW FACULTY AND STAFF TO TAKE COVER.** The best chance to avoid injury is to remove yourselves from sight. This can be done in several ways:

- If in a classroom, keep students in the room and have them immediately fall to the floor, face down, and as flat as possible. If there is a safe place or cover within 15-20 feet, have them duck and run to it.
- If confronted in an office, immediately fall to the floor. Move or crawl away from gunfire, trying to utilize any obstructions between you and the gunfire. (Remember that many objects of cover may conceal you from sight, but may not be bulletproof.)
- Close, and if possible lock and/or barricade doorways; turn off lights.
- If the room has shades or curtains, close them. Hide behind any available cover.
- If walking down a hallway, look for an open room in which to hide.
- If outdoors, get behind a tree, wall or fence, lie down, and wait for rescue.
- If caught in an open parking lot, hide behind the front wheel/engine area.
- When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening.
- Wait and listen for directions from the police.

#### 2. **CALL 911**

- Identify the College and the exact location. Remain calm and answer the police operator's questions. Operators are trained to obtain the necessary and required information for a proper emergency response.
- Call Campus Safety.
- Limit calls to emergency calls only.

## **EMERGENCY NOTIFICATION PROCEDURES**

The District is prepared, and continues to prepare, to provide information to faculty, staff and students in the most expedient manner necessary to protect lives and property. Such information includes emergency notification to warn of an event and recommend a course of action, and long-term notification regarding conditions such as closures or access restrictions.

In the event of an emergency, Santa Barbara City College will initiate and provide, without delay, immediate notifications to the appropriate segment(s) of the College community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employee and visitors.

If the Director of Campus Safety, or designee, in conjunction with other college administrators, local first responders, Public Health Officials and/or the National Weather Service, confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the SBCC community the President's Office, Public Information Office and Campus Safety along with members of the college's Emergency Operation Center and Emergency Services will collaborate to determine the content of the message. A message using some or all of the systems described below will communicate the threat to the SBCC Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

Santa Barbara City College will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Local Law Enforcement, and/or the Local Fire and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

## WARNING AND INFORMATION METHODS CURRENTLY AVAILABLE

- Face to Face - Direct contact by SBCC Safety staff, police, fire, and EMS
- Runners - Group contact by individuals moving from area to area
- Phone – Mass messages sent to all College phones
- Email – Mass messages sent through College emailing systems
- Text Messaging – Software allowing mass text messages, emails and message to all college computers and loud speakers will be sent to students, faculty and staff
- Web – Postings on College website and social websites (e.g., Facebook)
- Media - Announcements via local radio and television stations
- Flyers - Posted announcements to provide updates

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender/ Distributor	Backup Message Sender/ Distributor
PRIMARY	Public Information Office	Emergency Services	Public Information Office	Public Information Office	Emergency Services
	Campus Safety		EOC Director	Campus Safety	
			SBCC President		
SECONDARY	Emergency Services		Campus Safety		

Follow-up information will be distributed from the President's Office or Public Information Office using some or all of the identified communication systems (except fire alarm).

The local news media may be utilized to disseminate emergency information to members of the larger community, including neighbors, parents and other interested parties. The larger community can also access emergency information via the Santa Barbara City College homepage and/or social media.

If there is an immediate threat to the health or safety of students or employees occurring on campus, an institution must follow its emergency notification procedures. An institution that follows its emergency notification procedures is not required to issue a timely warning based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed.



## **GUIDELINES FOLLOWING A VIOLENT OR THREATENING SITUATION**

If a violent incident occurs on campus, certain reporting, investigating and documenting procedures must be followed. In addition, faculty, staff and students should be aware of possible disciplinary processes that may be involved.

### **REPORTING AND INVESTIGATING**

After any threat of immediate danger has passed, an employee who has become aware of a violent incident or threat has a duty to report the incident to his or her supervisor. The administrator responsible for the area in which the incident occurred will determine the person to investigate. In many instances this will be the supervisor of the person reporting the incident. The administrator may ask for assistance from the campus safety director or other administrators.

### **DUTY TO DOCUMENT**

It is very important that the incident be documented in detail, as there could be administrative, civil or criminal proceedings that follow. Documentation should include names, addresses, telephone numbers, places of employment, etc., for everyone involved. Days, weeks or months later, the police, an insurance carrier or a college representative may need to contact these people.

The report should contain facts only. It should not include conclusions, opinions or speculation. At some later date the writer could be examined in court as to why he or she included the conclusion, opinion or speculation.

### **ADMINISTRATIVE REVIEW PROCESS**

Authorized staff may suspend a student or any other person who interferes with college activities. However, before utilizing any legal remedies available, consultation must occur among appropriate administrators. Except for instances in which police presence is essential, the responsible administrator will be consulted prior to calling the police. If ever in doubt, call the following:

Student & Non-employee problems:

Dean, Educational Programs Ext. 2278  
Director of Campus Safety Ext. 2464

College employee problems:

Vice President of Human Resources Ext. 4733 or 2434  
Director of Campus Safety Ext. 2464

## **STUDENT DISCIPLINE PROCEDURES**

Independent of any charges filed through civil or criminal authorities, the District may take disciplinary measures against a student. Disciplinary procedures will be followed as referenced by College Policy 3231.3 (Student Discipline Procedures). The Dean of Educational Programs, Student Services Division, is responsible for such proceedings.

The Dean will require a copy of all reports on the incident. Reports should include the names, addresses and telephone numbers of witnesses or others who may have information about the incident.

## **EMPLOYEE-INVOLVED INCIDENT**

Any incident in which a college employee is accused of threatening or violent behavior is to be reported to one's supervisor. The supervisor is to ensure that the information is passed on to the Vice President of Human Resources & Legal Affairs. The Vice President of Human Resources & Legal Affairs will determine who will conduct the investigation.

## **ACCESS TO CAMPUS**

A student who is suspended or dismissed from the college for disciplinary reasons is in violation of California Penal Code section 626.2 if he or she comes on campus during the time of the suspension or dismissal.

The law further provides that District representatives may invoke California Penal Code section 626.4 to direct any person off campus, for no longer than 14 days, if there is reasonable cause to believe that such person is willfully disrupting the orderly operation of the campus.

A person who violates either of these sections is subject to arrest and could be fined up to \$500 and/or receive six months in jail.

## **RESTRAINING ORDERS**

Students, college employees and others who come onto campus may have obtained a restraining order as the result of an off-campus occurrence. All legal restraining orders do apply on campus.

Whenever a violation of a restraining order is reported on campus, the Campus Safety Unit will document the incident and recommend that the person reporting the incident notify the police. The Campus Safety Unit does not have the authority to enforce restraining orders, but will remain with the person reporting the restraining order violation until the police have arrived.

When the violation of any restraining order is committed by a student, a copy of the report will be provided to the Dean of Educational Programs, Student Services Division.

When the violation of any restraining order is committed by an employee, a copy of the report will be provided to the Vice President of Human Resources & Legal Affairs.

# SBCC Evacuation Plan / Sites

**EMERGENCY #'s**      **SBCC SECURITY: (805) 730-4200**      **FIRE-POLICE-AMBULANCE: 911**

The College Evacuation Plan is designed to cover a variety of emergencies including earthquakes, fires, gas leaks and power outages. Each building has at least one designated site to evacuate to as indicated by one of the letters, **A** through **F** listed below. Please keep the roadways and walkways clear for emergency vehicles.

When you evacuate a building, stay calm, take all of your personal belongings with you and exit in an orderly manner. In the case of an earthquake, first take cover in the fetal position away from windows and under a sturdy object. Begin evacuating once the shaking stops. Do not use the elevator and do not use the footbridge until it is determined safe to do so. Once at an evacuation site the instructor or safety marshal will conduct roll so that all can be accounted for. **Do not re-enter the building until given the "All Clear" sign from Security or Facilities.**

In the event of an act of violence, threat of violence or hazardous chemical release it may be necessary to take shelter in place, inside with doors and windows barricaded shut. **Stay in place until given the okay to leave by the Police or Fire Department.**

If You Are In:	Go to Evacuation Site:	Location:
Administration Building Auto Quad Marine Technology	<b>A</b>	North/East side of Administration building by Health Technology
Student Service Building ECOC 1 & 2 and FRC Physical Science Building ESL Building	<b>B</b>	East side courtyard of Student Service
North side of the EBS Building, OE Building,	<b>C1</b>	West Side of PS101
South side of the EBS Building, Bookstore, 1 <sup>st</sup> floor Campus Center                      Kaplan Aspect, ECC Buildings	<b>C2</b>	South/East side of the Bookstore
Stadium field PE Building ECC 41-44 <b><u>Very important to get to higher ground in case of a tsunami brought on by an earthquake</u></b>	<b>D</b>	Upper entrance of the stadium
Humanities Building ECOC 3 & 4 1 <sup>st</sup> & 2 <sup>nd</sup> floor Campus Center, International Office ECC Buildings, Kaplan Aspect	<b>E</b>	Near the International Office
All buildings West Campus	<b>F</b>	West Campus lawn (Great Meadow)
<b>Members of Presidents Cabinet</b> (In the event A110 is not reachable)	<b>G</b>	North side of Administration Building at drop-off area

## **Shelter-in-Place Procedures –What it Means to “Shelter-in-Place”**

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

### **Basic “Shelter-in-Place” Guidance**

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belonging (purse, wallet, access card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest College building quickly. If police or fire department personnel are on the scene, follow their directions.

### **How You Will Know to “Shelter-in-Place”**

A shelter-in-place notification may come from several sources, [CPSA], Housing Staff members, other College employees, Local PD, or other authorities utilizing the College’s emergency communications tools.

### **How to “Shelter-in-Place”**

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
  - An interior room;
  - Above ground level; and
  - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (College staff will turn off the ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (hall staff, faculty, or other staff) to call the list in to Office of Campus Safety so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.

## EMERGENCY VIDEOS

The following emergency videos are available on the campus safety website.

- [Evacuation Zones](#)
- [Triage](#)
- [Santa Barbara SWAT team visits City College](#)
- [Active Shooter Survival](#)
- [RUN.HIDE.FIGHT. Surviving an Active Shooter Event](#)
- [AED Training Video](#)



**In Case of Emergency, Follow These Steps to Ensure Your Safety.  
Call 911 and Campus Security 730-4200**



## Evacuation

- Stay calm. Do not rush or panic.
- Safely stop your work.
- Gather your personal belongings if safe to do so.
- Proceed to the nearest exit.
- Do not use elevators.
- Proceed to the designated meeting point.
- Wait for instructions from emergency responders.
- Do not re-enter the building until instructed to do so by emergency responders.



## Fire

### If you discover a fire:

- Evacuate the immediate area.
- Activate the nearest fire alarm.
- **Call 911 & Security (805)730-4200** if safe to do so.

### If you hear a fire alarm:

- Evacuate as soon as the alarm sounds.
- Do not open doors if they are hot.
- Use stairs only. Do not use elevators.
- Proceed to the designated meeting point.
- Do not re-enter the building until instructed to do so by emergency responders.



## Criminal Activity

Immediately **call 911 and Campus Security (805) 730-4200** from a safe location if you are the victim of or witness to:

- Assault.
  - Verbal or other threat of bodily harm.
  - Suspicious activity or suspicious packages/items.
  - Crimes in progress.
  - Weapons violations.
  - Activities presenting a serious risk to the individual or others.
- Do not confront the suspect or block their exit.



## Shooting

- Leave the area as quickly as possible.
- Watch and listen for the suspect to stop shooting and reload.
- Take cover, hide or play dead if you can't escape.
- Take shelter in a secure area with:
  - At least 2 exits.
  - Doors that can be locked to prevent access.
  - Telephone.
- Turn cell phone to vibrate.
- Look for chances to escape.
- **Call 911 and Campus Security (805) 730-4200.**



## Earthquake

### If you are inside:

- Duck, cover and hold until the shaking stops.
- Avoid windows, filing cabinets, bookcases and other heavy objects.
- Evacuate the building if told to do so by building staff or emergency responders.

### If you are outside:

- Move away from trees, signs, buildings, electrical poles and wires.
- Protect your head with your arms.
- Proceed to the designated meeting point for your building.



## Medical Emergency

- **Call 911 and Campus Security (805) 730-4200.**
- Do not approach the patient unless it is safe to do so.
- Send someone to meet and direct emergency responders.
- Do not move the patient unless it is absolutely necessary.
- Do not take seriously ill or injured persons to the College's Health & Wellness Office.
- Provide first aid if trained and if it is safe to do so.



## Hazardous Materials Spill

- Evacuate the affected area.
- **Call 911 and Campus Security (805) 730-4200.**
- Provide the dispatcher information on the material type, quantity and specific location of the spill.
- Stay in a safe location to provide information to emergency responders.



## Additional Information

**Your Safety Marshal for this area is:**

\_\_\_\_\_

**Located at room:**

\_\_\_\_\_

Please report any hazards or safety concerns to your Safety Marshal or **Campus Security at x2400 or (805) 730-4200.**

For further safety information please visit the Campus Security website, [www.sbccc.edu/security](http://www.sbccc.edu/security).

For Santa Barbara County emergency information please visit [www.211sbcounty.org](http://www.211sbcounty.org) (Emergency/Disaster Bulletins).

## EMERGENCY PHONES

There are two types of emergency phones. A yellow box and a tall black pole with a blue light on top. One has the option of contacting campus safety emergency or 911. Below is a list of the emergency phone locations.

### Emergency Phone Locations

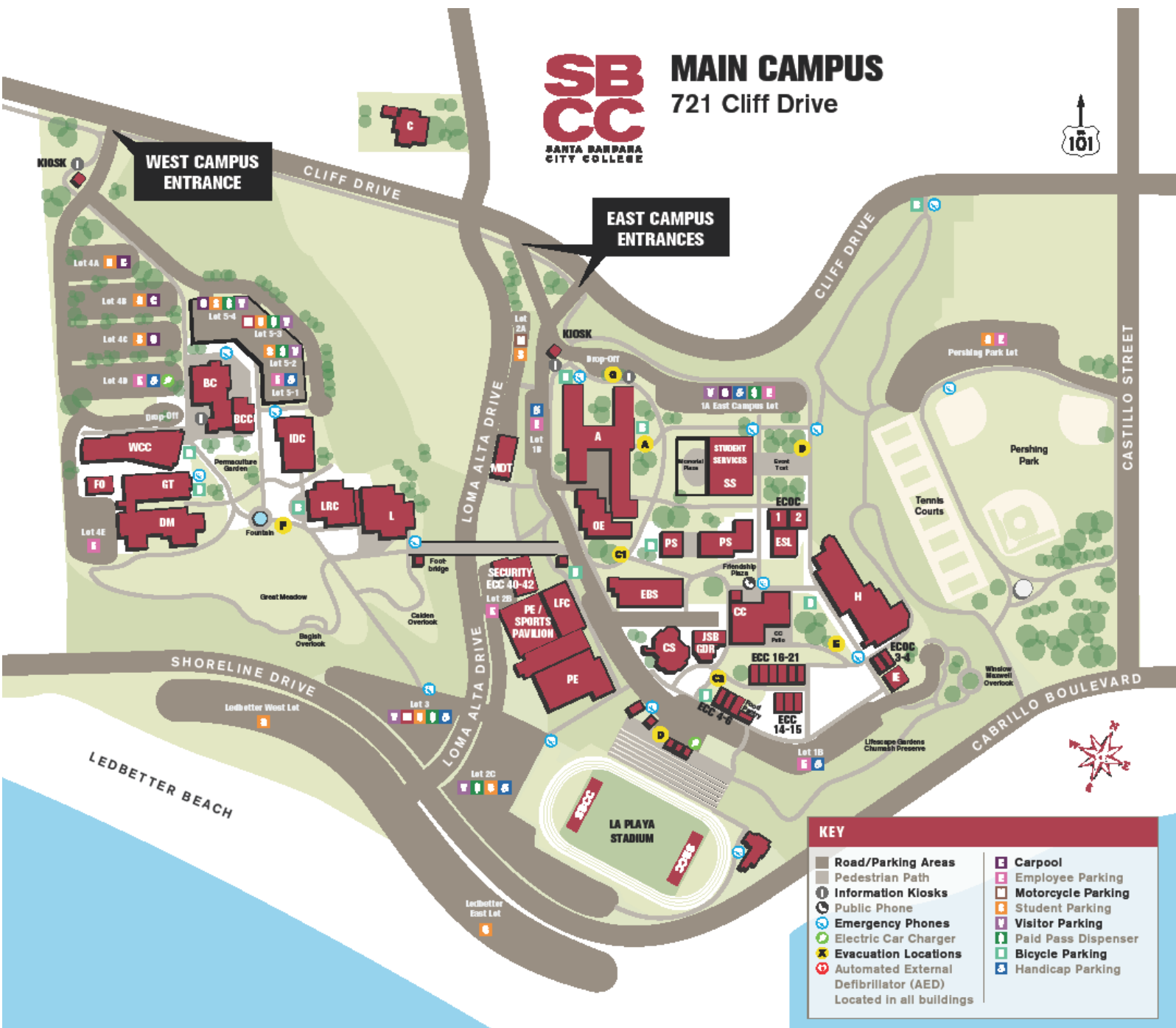
ID Location	Location	Description
<b>Main Campus</b>		
PP	Pershing Park	Next to parking lot bathrooms
MS	Montecito St	Bottom of stairway at dirt path
SO	East Campus	Next to Safety Office (North/East of Campus)
1-A	East Campus	Lot 1-A (Near Student Services Building)
EE	East Campus	Passenger drop-off (East Entrance)
CC	East Campus	Campus Center lobby doors (Outside 2nd floor)
H	East Campus	Near ECOC 3-4 and H (Smoking area)
1-B	East Campus	Top of stadium gates (Lot 1-B)
LPS	East Campus	La Playa Stadium (Lower bathrooms eastside)
SP	East Campus	Sports Pavilion 1st floor (Inside)
WB	West Campus	West end of Bridge
L3	West Campus	Lot 3
DM	West Campus	Drama Music Building (Next to ticket office)
5-1	West Campus	Lot 5-1 (South end)
5-2	West Campus	Lot 5-2 (Pathway parallel to parking structure)

### **SBCC Center for Lifelong Learning**

S1	Schott Campus	310 W. Padre St.
S2	Schott Campus	310 W. Padre St.
W1	Wake Campus	300 N. Turnpike Rd
W2	Wake Campus	300 N. Turnpike Rd
W3	Wake Campus	300 N. Turnpike Rd
W4	Wake Campus	300 N. Turnpike Rd



**MAIN CAMPUS**  
721 Cliff Drive



**KEY**

- Road/Parking Areas
- Pedestrian Path
- Information Kiosks
- Public Phone
- Emergency Phones
- Electric Car Charger
- Evacuation Locations
- Automated External Defibrillator (AED)
- Located in all buildings
- Carpool
- Employee Parking
- Motorcycle Parking
- Student Parking
- Visitor Parking
- Paid Pass Dispenser
- Bicycle Parking
- Handicap Parking

CODE	DESTINATION	BUILDING
A	Administration	Administration
SS	Admissions/Student Services	Student Services
H	Atkinson Art Gallery	Humanities
CS	Campus Store	Bookstore
BC	Business/Communications Center	Business/Communications
BCC	Business/Communications Cafeteria	Business Communication
CC	Cafeteria	Campus Center
CC	Campus Center	Campus Center
DM	Drama/Music	Drama/Music
EBS	Earth & Biological Sciences	Earth & Biological Sciences
ECC	East Campus Classrooms	East Campus Classrooms
ECOC 1	East Campus Office Center I	East Campus Office Center I
ECOC 2	East Campus Office Center II	East Campus Office Center II
ECOC 3	East Campus Office Center III	East Campus Office Center III
ECOC 4	East Campus Office Center IV	East Campus Office Center IV
ESL	English as a Second Language (ESL) Center	ESL Building
FO	Facilities and Operations	Facilities and Operations
ECC 40	Faculty Resource Center	ECC 40
BC	Fé Bland Forum	Business/Communications
A	Foundation for SBCC	Administration
GT	Garvin Theatre	Garvin Theatre
SCA	Hotel/Restaurant/Culinary	School of Culinary Arts

CODE	DESTINATION	BUILDING
H	Humanities	Humanities
A	Information	Administration
IDC	Interdisciplinary Center	Interdisciplinary Center
IE	International Education Center	International Education Center
GDR	Gourmet Dining Room, John Dunn	School of Culinary Arts
JSB	JSB Café	School of Culinary Arts
DM	Jurkowitz Theatre	Drama/Music
LA PLAYA	La Playa Stadium	La Playa Stadium
LRC	Learning Resources Center	Learning Resources Center
LFC	Life Fitness Center	Life Fitness Center
L	Luria Library	Luria Library
MDT	Marine Diving Technologies	Marine Diving Technologies
OE	Occupational Education	Administration
C	Orfaela Early Learning Center	365 Loma Alta Drive
PS	Physical Science	Luria Conference/Press Center
ECC 42	Receiving and Shipping/Purchasing	ECC 42
SECURITY	Security Office	ECC 41
PE	PE/Sports Pavilion	Sports Pavilion
PE	Physical Education	PE
SS	Student Services/Admissions	Student Services
IE	Study Abroad Office	International Education Center
ECOC 1	Veterans Assistance	East Campus Office Center I, Rm. 7
WCC	West Campus Center	West Campus Center



CASTILLO STREET



**SCHOTT CAMPUS**  
310 W. Padre St.

PADRE STREET



**KEY**

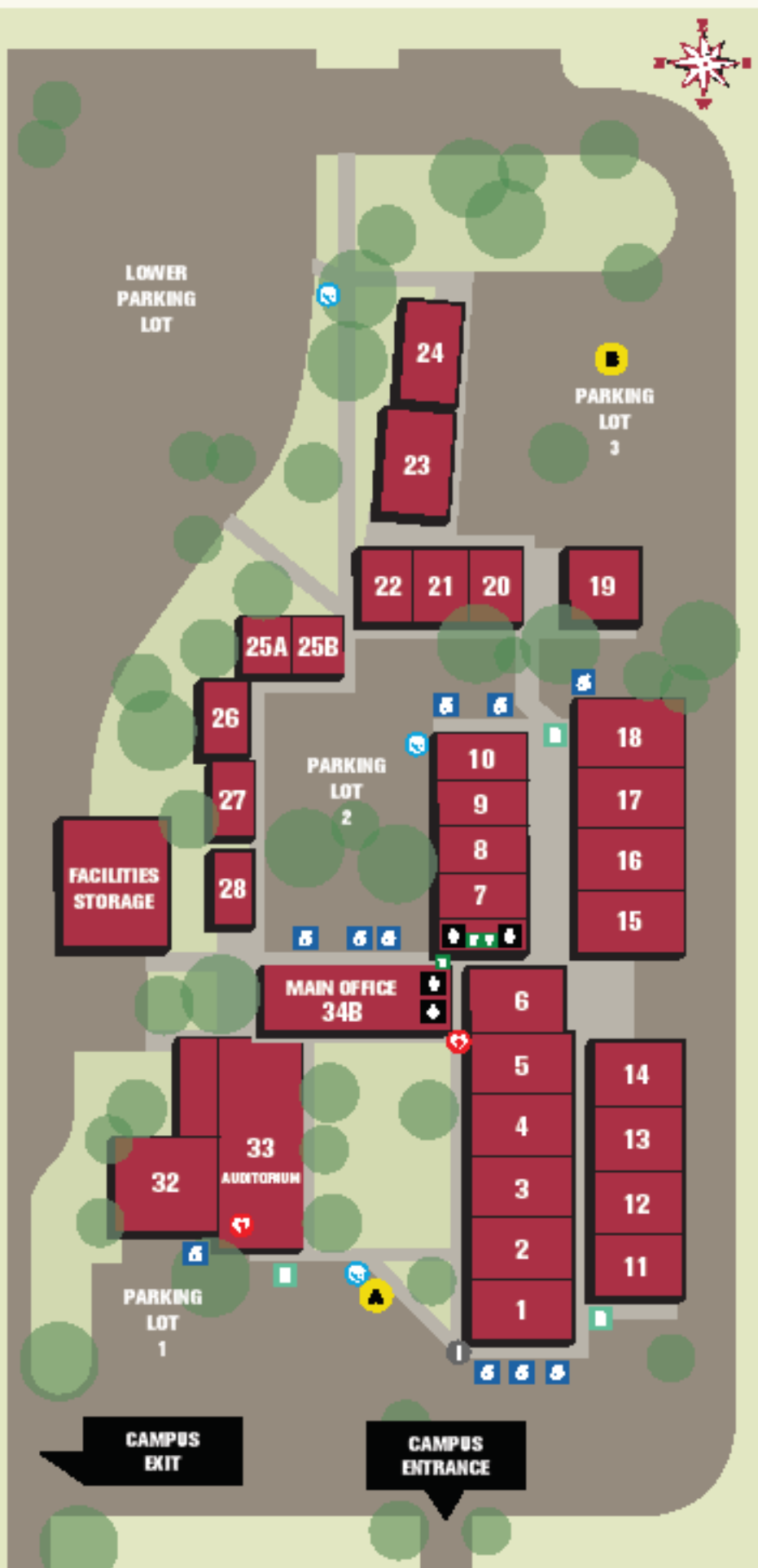
- Road/Parking Areas
- Pedestrian Path
- Bicycle Parking
- Handicap Parking
- Women's Restroom
- Men's Restroom
- Gender Neutral Restroom
- Vending Machine
- Bus Stop
- Information Kiosk
- Emergency Phones
- Evacuation Locations
- Automated External Defibrillator (AED)

DESTINATION	ROOM
Adult High School/GED	16
Auditorium, James Tannahill	14
Ceramics Lab	24, 24A-C
Classroom 3, 5, 6, 20, 22, 23, 28, 29, 30, 31	
Computer Lab (PC)	17









DESTINATION	ROOM
Culinary Arts Lab	27
Dual Enrollment Programs	7
Main Office	8
Staff Offices	1, 4, 7, 9, 10, 11, 12, 13, 15, 18, 21
Student Services	2

# WAKE CAMPUS

300 N. Turnpike Rd.



## KEY

-  Road/Parking Areas
-  Pedestrian Path
-  Bicycle Parking
-  Handicap Parking
-  Women's Restroom
-  Men's Restroom
-  Vending Machine
-  Information Kiosk
-  Emergency Phones
-  Evacuation Locations
-  Automated External Defibrillator (AED)

## DESTINATION

## ROOM

Adult Education	2
Block Grant (AEBG)	19
Adult High School/GED	7, 8,
Art Studios	9, 11,
	18, 32
Auditorium, Harold Thornton	33
Bilingual GED	21
Carpentry/Wood Shop	10
CASAS/English as a Second Language (ESL)	12
Citizenship Offices	22
Classrooms	9, 13,
	14, 18,
	26, 27,
	28
Computer Lab (MAC)	3
Computer Lab (PC)	4, 5
Computer Lab (Bilingual)	6
Community Education Center	22
Construction Technology	23, 24
English as a Second Language (ESL)/CASAS	12
Learning Center	19
Main Office	34B
Staff Offices	1, 25A,
	25B

## **BOMB THREAT SAFETY INSTRUCTIONS**

**\*\* Take all bomb threats seriously\*\***

**Call 9-911 immediately**

**Notify your Supervisor**

**Notify other building occupants**

- Campus Safety Officers will be dispatched to your location. Follow their instructions precisely. You may be evacuated from your work area, your floor, or from the building.
- If there is a building evacuation, take your belongings and go directly to the evacuation site.
- Be patient and wait for further instructions.

\* Know where your evacuation site is before an emergency occurs.

If you receive a telephoned bomb threat -- Try to stay calm. Listen carefully to get information from the caller, such as the caller's gender, age, unique speech attributes and any background noises that might be clues to the caller's location.

Listen also for clues about where the device is, when it is set to go off, what it looks like, why it was placed. If the threat message was delivered -- describe the messenger or any other suspicious persons in the area to the 9-911 operator.

**If you receive a suspicious package in the mail, or observe an abandoned box, backpack, etc. -- move away from the area and advise others nearby to do the same. Report situation details to the 9-911 operator.**

## **CLERY ACT; (Crime Awareness and Campus Security Act of 1990):**

Campus security and safety are important issues in postsecondary education today. Providing students nationwide with a safe environment in which to learn and keeping students, parents and employees well informed about campus security are goals that have been voiced by many groups. These goals were advanced by the Crime Awareness and Campus Security Act of 1990. The U.S. Department of Education (ED) is committed to ensuring that postsecondary institutions are in full compliance with this act, and that the enforcement of the act remains a priority. Compliance with this act, now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, provides students and families, as higher education consumers, with the information they need to make informed decisions. <http://www.securityoncampus.org/schools/cleryact/handbook.pdf>

### **Daily Crime Log**

Campus Safety maintains a daily crime log that lists all reported crimes. The log is available at the Campus Safety Office, ECC-41 located directly under the footbridge that spans the East & West Campus. The log outlines the logistics of the crime (date, time, location), the nature of the crime, and how the crime was handled. The daily crime log for the most recent (60) period is available for the public to view at the campus safety office upon request during normal business hours. Upon request, portions of the log that are older than (60) days are available within (2) business days.

### **Crime Definitions**

The following definitions are to be used for reporting the crimes listed in the Clery Act, in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting (UCR) Program. The definitions for murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, weapons: carrying, possessing, etc., law violations, drug abuse violations, and liquor law violations are from the "Summary Reporting System (SRS) User Manual" from the FBI's UCR Program. The definitions of fondling, incest, and statutory rape are excerpted from the "National Incident-Based Reporting System (NIBRS) User Manual" from the FBI's UCR Program. The definitions of larceny-theft (except motor vehicle theft), simple assault, intimidation, and destruction/damage/vandalism of property are from the "Hate Crime Data Collection Guidelines and Training Manual" from the FBI's UCR Program.

## **Crime Definitions from the Summary Reporting System (SRS) User Manual From the FBI's UCR Program**

### **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

### **Criminal Homicide—Manslaughter by Negligence**

The killing of another person through gross negligence.

### **Criminal Homicide—Murder and Nonnegligent Manslaughter**

The willful (nonnegligent) killing of one human being by another.

### **Rape**

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

### **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

### **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

### **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes:

unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

### **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

### **Weapons: Carrying, Possessing, Etc.**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

## **Drug Abuse Violations**

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

## **Liquor Law Violations**

The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

## **Crime Definitions From the National Incident-Based Reporting System (NIBRS) User Manual from the FBI's UCR Program**

### **Sex Offenses**

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

A. Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

B. Incest—Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

C. Statutory Rape—Sexual intercourse with a person who is under the statutory age of consent.

## **Crime Definitions from the Hate Crime Data Collection Guidelines and Training Manual From the FBI's UCR Program**

### **Larceny-Theft (Except Motor Vehicle Theft)**

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

### **Simple Assault**

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property**

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**PREPARATION OF THE ANNUAL DISCLOSURE OF CRIME STATISTICS**

The Office of Campus Safety, under the direction of the director or his or her designee, gathers and compiles Santa Barbara City College crime statistics. In addition to the crimes reported to Campus Safety, the director also solicits information from the Office of the Dean of Students and the Department of Physical Education and Athletics. Crime statistics in this report include noncampus locations and adjacent public streets, which were compiled in collaboration with the Santa Barbara Police Department and Santa Barbara County Sheriff's Department. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. A written request for statistical information is made on an annual basis to all Campus Security Authorities (as defined by federal law) and to all College Deans, Directors, and Department Heads.

All of the statistics are gathered, compiled, and reported to the College community via this report, which is published by Office of Campus Safety. The Annual Security Report must be published and sent to all students and staff by October 1st of every year. The Office of Campus Safety also submits the annual crime statistics published in this brochure to the Department of Education (ED) by October 19th. The statistical information gathered by the Department of Education is available to the public through the ED website.

# TOTAL CRIME STATISTICS 2019-2021

MAIN CAMPUS 721 Cliff Drive Santa Barbara, CA 93109

<b>Primary Crimes</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Manslaughter by Negligence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	1	1
Fondling	2021	1	0	0	1
	2020	0	0	0	0
	2019	1	0	0	1
Incest	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Statutory Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Robbery	2021	0	0	0	0
	2020	2	0	2	4
	2019	0	0	1	1
Aggravated Assault	2021	0	0	1	1
	2020	2	0	5	7
	2019	2	0	1	3
Burglary	2021	3	0	0	3
	2020	8	0	0	8
	2019	1	0	0	1
Motor Vehicle Theft	2021	0	0	1	1
	2020	2	0	2	4
	2019	2	0	0	2
Arson	2021	0	0	1	1
	2020	1	0	0	1
	2019	0	0	0	0

<b>Arrests and Referrals for Disciplinary Action</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Liquor Law Violation Arrests	2021	0	0	0	0
	2020	0	0	4	4
	2019	0	0	1	1
Drug Law Violation Arrests	2021	0	0	6	6
	2020	1	0	24	25
	2019	2	0	21	23
Weapons Law Violation Arrests	2021	0	0	1	1
	2020	1	0	3	4
	2019	0	0	5	5
Liquor Law Violation Referrals for Disciplinary Action	2021	2	0	0	2
	2020	0	0	0	0
	2019	1	0	0	1
Drug Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	1	0	0	1
Weapons Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0



MAIN CAMPUS 721 Cliff Drive Santa Barbara, CA 93109

VAWA Offenses	Year	On Campus	Noncampus	Public Property	Total
Domestic Violence	2021	2	0	1	3
	2020	2	0	3	5
	2019	1	0	1	2
Dating Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Stalking	2021	2	0	0	2
	2020	4	0	0	4
	2019	1	0	0	1

*\*Pershing Park: This category is for crime stats from Local Law Enforcement that took place in Pershing Park where we are unable to determine if those crimes took place within Public Property or On Campus Property of the park.*

Primary Crimes	2021 Pershing Park*
Robbery	1
Aggravated Assault	1

Arrests and Referrals for Disciplinary Action	2021 Pershing Park*
Drug Law Violation Arrests	11
Weapons Law Violation Arrests	1
<b>VAWA Offenses</b>	
Domestic Violence	1

Data includes reported crimes not only for on campus but also areas immediately adjacent to the campus. Data from Santa Barbara Police Department are included. Please see the attached Main Campus Clery Map.

# MAIN CAMPUS 721 Cliff Drive Santa Barbara, CA 93109

*Residential Facilities-There are no residential facilities for Santa Barbara City College*

## UNFOUNDED CRIMES

If a crime is reported as occurring On Campus, in On-campus Residential Facilities, in or on Noncampus buildings or property, or on Public Property, and the reported crime is investigated by sworn or commissioned law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded."

Institutions must report the total number of: criminal offenses; hate crimes; and domestic violence, dating violence, or stalking incidents that have been unfounded.

**There were no unfounded crimes reported at this campus in 2021, 2020 or 2019**

## HATE CRIME REPORTING:

2021, (1 On-Campus Destruction/Damage/Vandalism characterized by Sexual Orientation Bias).  
2020, (0).  
2019, (1 On-Campus Destruction/Damage/Vandalism characterized by Racial Bias).



COSMETOLOGY 525 Anacapa St Santa Barbara, CA 93101

<b>Primary Crimes</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Manslaughter by Negligence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Fondling	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Incest	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Statutory Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Robbery	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Aggravated Assault	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Burglary	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Motor Vehicle Theft	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Arson	2021	0	0	0	0
	2020	0	0	0	0
	2019				

<b>Arrests and Referrals for Disciplinary Action</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Liquor Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Weapons Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Liquor Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Weapons Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

# COSMETOLOGY 525 Anacapa St Santa Barbara, CA 93101

VAWA Offenses	Year	On Campus	Noncampus	Public Property	Total
Domestic Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Dating Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Stalking	2021	0	0	0	0
	2020	1	0	0	1
	2019	0	0	0	0

Data includes reported crimes not only for on campus but also areas immediately adjacent to the campus. Data from Santa Barbara Police Department are included. Please see the attached Cosmetology Clery Map.

*Residential Facilities-There are no residential facilities for Santa Barbara City College*

## UNFOUNDED CRIMES

If a crime is reported as occurring On Campus, in On-campus Residential Facilities, in or on Noncampus buildings or property, or on Public Property, and the reported crime is investigated by sworn or commissioned law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded."

Institutions must report the total number of: criminal offenses; hate crimes; and domestic violence, dating violence, or stalking incidents that have been unfounded.

**There were no unfounded crimes reported at this campus in 2021, 2020 or 2019**

## HATE CRIME REPORTING:

There were no hate crimes reported at this campus in 2021, 2020 or 2019.





Schott Campus 310 W Padre St, Santa Barbara, CA 93105

<b>Primary Crimes</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Manslaughter by Negligence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Fondling	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Incest	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Statutory Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Robbery	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Aggravated Assault	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Burglary	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Motor Vehicle Theft	2021	0	0	1	1
	2020	0	0	0	0
	2019	0	0	1	1
Arson	2021	0	0	0	0
	2020	0	0	0	0
	2019				

<b>Arrests and Referrals for Disciplinary Action</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Liquor Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Arrests	2021	0	0	0	0
	2020	0	0	1	1
	2019	0	0	1	1
Weapons Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Liquor Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Weapons Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

# Schott Campus 310 W Padre St, Santa Barbara, CA 93105

VAWA Offenses	Year	On Campus	Noncampus	Public Property	Total
Domestic Violence	2021	0	0	0	0
	2020	0	0	1	1
	2019	0	0	0	0
Dating Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Stalking	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

Data includes reported crimes not only for on campus but also areas immediately adjacent to the campus. Data from Santa Barbara Police Department are included. Please see the attached Schott Campus Clery Map.

*Residential Facilities-There are no residential facilities for Santa Barbara City College*

## UNFOUNDED CRIMES

If a crime is reported as occurring On Campus, in On-campus Residential Facilities, in or on Noncampus buildings or property, or on Public Property, and the reported crime is investigated by sworn or commissioned law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded."

Institutions must report the total number of: criminal offenses; hate crimes; and domestic violence, dating violence, or stalking incidents that have been unfounded.

**There were no unfounded crimes reported at this campus in 2021, 2020 or 2019**

## HATE CRIME REPORTING:

There were no hate crimes reported at this campus in 2021, 2020 or 2019.



Wake Campus 300 N Turnpike Rd Santa Barbara, CA 93111

<b>Primary Crimes</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Manslaughter by Negligence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Fondling	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Incest	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Statutory Rape	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Robbery	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Aggravated Assault	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Burglary	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Motor Vehicle Theft	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Arson	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

<b>Arrests and Referrals for Disciplinary Action</b>	<b>Year</b>	<b>On Campus</b>	<b>Noncampus</b>	<b>Public Property</b>	<b>Total</b>
Liquor Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Weapons Law Violation Arrests	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Liquor Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Drug Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Weapons Law Violation Referrals for Disciplinary Action	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

# Wake Campus 300 N Turnpike Rd Santa Barbara, CA 93111

VAWA Offenses	Year	On Campus	Noncampus	Public Property	Total
Domestic Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Dating Violence	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0
Stalking	2021	0	0	0	0
	2020	0	0	0	0
	2019	0	0	0	0

Data includes reported crimes not only for on campus but also areas immediately adjacent to the campus. Data from Santa Barbara Sheriff Department are included. Please see the attached Wake Campus Clery Map.

*Residential Facilities-There are no residential facilities for Santa Barbara City College*

## UNFOUNDED CRIMES

If a crime is reported as occurring On Campus, in On-campus Residential Facilities, in or on Noncampus buildings or property, or on Public Property, and the reported crime is investigated by sworn or commissioned law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded."

Institutions must report the total number of: criminal offenses; hate crimes; and domestic violence, dating violence, or stalking incidents that have been unfounded.

**There were no unfounded crimes reported at this campus in 2021, 2020 or 2019**

## HATE CRIME REPORTING:

There were no hate crimes reported at this campus in 2021, 2020 or 2019.





## CLERY ACT POLICIES & PROCEDURES

### Title IX and Gender Equity

For information regarding Title IX and Gender Equity please visit <http://www.sbcc.edu/titleix/>

### Sexual Assault, Sexual Harassment, Domestic / Dating Violence and Stalking

Santa Barbara City College is committed to providing a place of work and study that is free of sexual and other forms of violence, sexual harassment and all forms of intimidation or exploitation. Relevant policies and the college's resources which offer prevention, education and response services addressing these behaviors are listed in the pages that follow.

### Consent

Consent is based on choice. It is informed, freely given, mutually understood, and based on respect and reciprocity. Consent requires an affirmative act or statement by each participant. If coercion, intimidation, threats or physical force are used, there is no consent. If a person is mentally or physically incapacitated or impaired so that they cannot understand the fact, nature or extent of the sexual situation, there is no consent. This includes incapacitation due to alcohol or drug consumption if a person is asleep or unconscious. Whether one has taken advantage of a position of influence over another may be a factor in determining consent. **Yes means Yes.** A new California law has just been enacted regarding consensual sex.

# California Adopts 'Yes Means Yes' Sexual Assault Rule

**AP**

Posted: 09/28/2014 10:08 pm EDT Updated: 09/29/2014 2:59 am EDT



SACRAMENTO, Calif. (AP) — Gov. Jerry Brown announced Sunday that he has signed a bill that makes California the first in the nation to define when "yes means yes" and adopt requirements for colleges to follow when investigating sexual assault reports.

State lawmakers last month approved SB967 by Sen. Kevin de Leon, D-Los Angeles, as states and universities across the U.S. are under pressure to change how they handle rape allegations. Campus sexual assault victims and women's advocacy groups delivered petitions to Brown's office on Sept. 16 urging him to sign the bill.

De Leon has said the legislation will begin a paradigm shift in how college campuses in California prevent and investigate sexual assaults. Rather than using the refrain "no means no," the definition of consent under the bill requires "an affirmative, conscious and voluntary agreement to engage in sexual activity."

"Every student deserves a learning environment that is safe and healthy," De Leon said in a statement Sunday night. "The State of California will not allow schools to sweep rape cases under the rug. We've shifted the conversation regarding sexual assault to one of prevention, justice, and healing."

The legislation says silence or lack of resistance does not constitute consent. Under the bill, someone who is drunk, drugged, unconscious or asleep cannot grant consent.

Lawmakers say consent can be nonverbal, and universities with similar policies have outlined examples as a nod of the head or moving in closer to the person.

Advocates for victims of sexual assault supported the change as one that will provide consistency across campuses and challenge the notion that victims must have resisted assault to have valid complaints.

"This is amazing," said Savannah Badalich, a student at UCLA, where classes begin this week, and the founder of the group 7000 in Solidarity. "It's going to educate an entire new generation of students on what consent is and what consent is not... that the absence of a no is not a yes."

The bill requires training for faculty reviewing complaints so that victims are not asked inappropriate questions when filing complaints. The bill also requires access to counseling, health care services and other resources.

When lawmakers were considering the bill, critics said it was overreaching and sends universities into murky legal waters. Some Republicans in the Assembly questioned whether statewide legislation is an appropriate venue to define sexual consent between two people.

There was no opposition from Republicans in the state Senate.

Gordon Finley, an adviser to the National Coalition for Men, wrote an editorial asking Brown not to sign the bill. He argued that "this campus rape crusade bill" presumes the guilt of the accused.

SB967 applies to all California post-secondary schools, public and private, that receive state money for student financial aid. The California State University and University of California systems are backing the legislation after adopting similar consent standards this year.

UC President Janet Napolitano recently announced that the system will voluntarily establish an independent advocate to support sexual assault victims on every campus. An advocacy office also is a provision of the federal Survivor Outreach and Support Campus Act proposed by U.S. Sen. Barbara Boxer and Rep. Susan Davis of San Diego, both Democrats.

## **Bystander Intervention**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are often the largest group of people involved outnumbering both the perpetrators and the victims. Bystanders can have a range of involvement in assaults. A person or persons may be aware that a specific assault is happening or will happen, they may see an assault or potential assault in progress, or they may have knowledge that an assault has already occurred. Regardless of how close to the incident they are, bystanders have the power stop assaults and to get help for people who have been victimized. For more information and by-stander intervention strategies Please visit <http://www.health.ny.gov/publications/2040.pdf>

## **SEXUAL ASSAULT**

The actual, attempted, or threatened commission of an unwanted sexual act that occurs without indication of consent by each individual, or that occurs under threat or coercion.

Sexual assault can occur either forcibly and/or against a person's will, or when a person is incapable of giving consent.

Under state and federal law, sexual assault includes but is not limited to:

- Rape
- Forcible fondling
- Forcible sodomy
- Forcible oral copulation
- Sexual assault with an object
- Sexual battery
- Threat of sexual assault sexualassaultAdminGuide2.2.5

A Person is legally incapable of giving consent if:

Under 18 years of age

or

Intoxicated by drugs and/or alcohol

or

Developmentally disabled

or

Temporarily or permanently mentally or physically unable to do so

What To Do If You Are Assaulted Or Raped:

Your immediate safety is the priority. Call 911 if you are in danger. Contact a friend or someone for support.

Seek Medical attention immediately.

Do not bathe, douche, change your clothes or rinse your mouth – take a clean change of clothes with you to the hospital or police station.

Write down what happened.

Consider pressing charges.

Get professional help and support (see resources below).

## **If Someone You Know Is Assaulted Or Raped:**

Be supportive and listen; do not judge them.

Assure the survivor that it was not his/her fault.

Remember that the survivor's feelings are the most important right now – not yours

Verbalize your support by saying things like " I am so sorry that this happened to you".

Encourage the survivor to determine their own choice of solution to the assault or rape and respect their decision. Don't vow revenge on the perpetrator as this can make matters worse for the survivor.

Encourage the survivor to seek medical assistance and counseling

Be patient and understanding. Don't ask for details or specifics. Don't neglect your own feelings about the occurrence such as anger, helplessness or frustration that are so strong that they are interfering with your ability to be supportive of the survivor. Seek professional help for yourself if necessary.

Santa Barbara Resources:

Title IX Office

Email: Linda Dozer, Title IX & Gender Equity Coordinator, [Imesparza@pipeline.sbcc.edu](mailto:Imesparza@pipeline.sbcc.edu)

Phone: 805-730-4303

Office: Administration Building, A-122

SBCC Personal Counselors

(805) 965-0581 x2298

<http://www.sbcc.edu/healthservices/>

Santa Barbara Standing Together to End Sexual Assault Center

24 hour Helpline (805) 564-3696

<https://sbstesa.org/>

Domestic Violence Solutions Shelter Services For Women

(805) 964-5245

<http://www.dvsolutions.org/>

Legal Aid Foundation Domestic Violence Retraining Order Clinic

(805) 963-6754

<http://www.lafsbcc.org/>

Emergency Assistance 911

Other Resources National Domestic Violence Hotline1 (800) 799-SAFE

## SURVIVOR'S CHOICES AFTER SEXUAL ASSAULT:

If you have been sexually assaulted:

Prioritize your physical and emotional health. Get to a safe place. Call a friend or someone you trust to be with you. Call the Santa Barbara Standing Together to End Sexual Assault center (SBSTESA) 24-hour hot-line (564-3696). The SBSTESA center provides free, confidential support and counseling. They can offer valuable information and answers to your questions. On campus, call Campus Safety @ x 2400 or come to the Student Health Center in SS-170 between the hours of:

8 am-4 pm Monday

8 am-4 pm Tuesday

8 am-6 pm Wednesday

8 am-4 pm Thursday

Seek medical help. Taking care of your body may be the first step to recovering control of your life. A medical exam can ascertain whether infection, sexual transmitted infection, pregnancy, internal injuries or shock are warranting further treatment. If you choose to report the rape, you may receive medical care through SART (Sexual Assault Response Team). Community clinics, Planned Parenthood and private doctors also provide medical care. You are not required to report to law enforcement when you go to a clinic or doctor. However, if you talk with a doctor or nurse about the assault, they are obligated to report this information to law enforcement regardless of your age.

### **Reporting options**

Individuals may report domestic violence, dating violence, sexual assault, or stalking to the Title IX Office by;

Email: Linda Dozer, Title IX & Gender Equity Coordinator, [lmesparza@pipeline.sbcc.edu](mailto:lmesparza@pipeline.sbcc.edu)

Phone: 805-730-4303

Office: Administration Building, A-122

For more information regarding the Title IX Office and the policies & procedures please visit <https://www.sbcc.edu/titleix/> The Title IX Coordinator can assist the victim in contacting local law enforcement if needed.

**Report a Concern:**

The college has a reporting mechanism called Report a Concern located at the bottom of every page of the college's website. It allows one to report all complaints and concerns, including: Discrimination/Hate Crimes, Disruptive Behavior, Academic Grievances, Personal Wellness, Title IX (Dating/Domestic Violence, Sexual Harassment/Assault, Stalking), Threatening/Violent Behavior (Written/Verbal) and other concerns or complaints.

Santa Barbara STESA Center has trained advocates to talk with you about your rights and options in relation to medical and legal concerns, (564-3696). The advocate's primary role is to support you. They will give you as much information as you need and will support your decisions. If you decide to get medical care and/or report to the police, she can be with you through the entire procedure.

If you choose to report, you can call law enforcement directly at 911 or ask an advocate to assist you in making the call. If you are considering making a report to law enforcement, do not douche, shower, bathe, change or destroy your clothes immediately following the assault. Although it is normal to want to clean up immediately after an assault, doing so removes vital evidence. Once the call is made, a police officer will meet with you and take a report. You have the right to have someone with you during the interview procedure. The medical exam should be done as soon as possible after the assault.

If you wish to report anonymously, you may do so. Some people want law enforcement to be aware of an assault and assailant but wish to remain anonymous. The Santa Barbara Rape Crisis Center will help you complete an anonymous victim report and will send copies to the appropriate agencies. Law enforcement will not make any arrests based on an anonymous report, however, the information may be helpful in investigating similar cases.

Survivors of sexual assault may:

1. File an anonymous report for the purpose of documentation only.
2. Contact SBCC campus safety: escort to your classes or car as needed or support with enforcing restraining orders while on campus.
3. Report to both the campus safety office and campus conduct system.
4. File a civil suit against the accused.
5. Seek to obtain a Temporary Restraining Order (TRO) - If you know your assailant and fear further contact, a TRO may provide you with added protection. TRO states that the assailant cannot call you, come near you, or in any other way harass you for the duration of the order. A TRO can be obtained through a private attorney or the Legal Aid Foundation (963-6754). Once the assailant has been given notice of the restraining order, he can be arrested for violating any of its terms.
6. Request academic assistance for missed classes or exams, or help with rearranging your coursework. A SBCC personal counselor or your advocate from the STESA Center can accompany you in meeting with your instructors or the Dean.

### **Student Sexual Assault Survivor's Bill of Rights**

Federal law entitles sexual assault victims to the following rights. The accuser and the accused have the same opportunity to have others present throughout disciplinary proceedings. Both parties shall be informed of the outcome of any disciplinary proceeding. Victims shall be informed of their options to notify law enforcement. Victims shall be notified of counseling services available on and off campus. Victims shall be notified of options for changing academic.

### **Student Discipline Procedures**

Please view the following college website regarding student discipline procedures.

[https://www.sbcc.edu/boardoftrustees/files/policies/chapter\\_5\\_ap/AP%205520%20Student%20Discipline.pdf](https://www.sbcc.edu/boardoftrustees/files/policies/chapter_5_ap/AP%205520%20Student%20Discipline.pdf)

### **Sexual Harassment**

Unwelcome sexual advances, requests for sexual favors, and other visual, verbal, or physical conduct of a sexual nature constitute sexual harassment when:

It is implicitly or explicitly suggested that submission to or rejection of the conduct will be a factor in academic or employment decisions or evaluations, or permissions to participate in a University activity,

OR

The conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance by creating an intimidating or hostile academic, work, or student living environment



## Domestic & Dating Violence

(Could you be in an abusive relationship?)

- Are you afraid of your partner?
- Do you avoid certain topics of conversation out of fear it will anger your partner?
- Does your partner humiliate or belittle you?
- Does your partner have a bad and/or unpredictable temper?
- Does your partner destroy your belongings?
- Does your partner keep you from seeing friends or family?
- Does your partner seem unusually possessive or jealous?
- Does your partner force you to have sex?

If you answered "yes" to any of these questions — understand that you are not at fault! You deserve to be treated with dignity and respect — especially by your romantic partner. Emotional abuse is often a precursor to physical violence. Broadly defined as physical or sexual assault and/or other threatening and abusive behavior including stalking, harassing, or destroying personal property perpetrated against a former or current intimate partner, relative, or person living in the same household. A pattern of abusive or coercive behaviors used to maintain power and control over a former or current intimate partner. Abuse can be emotional, psychological, financial, sexual, or physical, and can include threats, isolation, and intimidation.

### Resources

There are many resources for victims who are unsure what to do when dealing with domestic violence. One option is the criminal justice system. Do not be afraid to call the police if you have been abused. The goal of the police and legal system is to provide some measure of safety for victims of violence and to provide information about additional resources, such as temporary living accommodations if necessary. One immediate alternative is to obtain a Temporary Restraining Order. If you have been recently threatened, hurt, or abused, or are being stalked by your current or former intimate partner, call 9-1-1 or 9-911 from a campus phone. Tell the dispatcher that you are in danger and that you need help immediately. The police are required to write an incident report for all domestic violence calls, even if the batterer has already left the scene. Although it is best to make the report as soon as possible, you may call the police anytime, even days or months, after you have been abused. Alternatively, you can contact a domestic violence and dating violence hotline at any time.

Santa Barbara Resources:

Title IX Office

Email: Linda Dozer, Title IX & Gender Equity Coordinator, [imesparza@pipeline.sbcc.edu](mailto:imesparza@pipeline.sbcc.edu)

Phone: 805-730-4303

Office: Administration Building, A-122

SBCC Personal Counselors

(805) 965-0581 x2298

<http://www.sbcc.edu/healthservices/>

<http://www.dvsolutions.org/> <https://www.cdph.ca.gov/>

[https://www.countyofsb.org/da/vw\\_domestic.html](https://www.countyofsb.org/da/vw_domestic.html)

[http://www.womenshelters.org/cit/ca-santa\\_barbara](http://www.womenshelters.org/cit/ca-santa_barbara)

[http://www.countyofsb.org/da/msm\\_county/documents/DVSAPPBrochure108.pdf](http://www.countyofsb.org/da/msm_county/documents/DVSAPPBrochure108.pdf)

## **STALKING**

California is defined by the California Penal Code (P.C. 649.9) as "any person who willfully, maliciously and repeatedly follows or harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety or the safety of their immediate family is guilty of the crime of stalking. "Stalking is a behavior or a series of behaviors that alarm, annoy, or torment a person.

These actions or series of actions by the perpetrator make the victim feel fearful, anxious, stressed and targeted. In most cases, the majority of the stalkers know their victim in some capacity before the stalking begins. If you believe that someone is stalking you ask yourself if any of the following is taking place:

- Someone observing and/or following you
- Cyberstalking using GPS, Keystroke Capture Devices, etc
- Someone gathering information about you and your personal life
- Repeated non-threatening calls or emails
- Threatening telephone calls, letters or e-mails
- Appearing at a place of residence, school or work
- Inappropriate approaches, confrontations or threats
- Physical attack
- Vandalism

If you feel that you are a victim of stalking, you should;

- Notify Campus Safety and if you are in immediate danger, call 911.
- Be clear and assertive in demanding to be left alone.
- Document each incident. Include dates, times, locations and a detailed description of what happened. Keep letters, notes and gifts or other objects sent to you. It may be important evidence

### **JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013**

SBCC prohibits the offenses of domestic violence, dating violence, sexual assault and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the College community. Toward that end, SBCC issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on or off campus when it is reported to a College official.

## **TIMELY WARNINGS**

In the event that a crime is reported within the SBCC Clery Geography (On Campus, Public Property and Noncampus property), that in the judgment of the Director of Campus Safety, constitutes a serious or continuing threat, a campus wide "Timely Warning" will be issued. The warning may be issued using any or all of the following; flyer's posted at entrances to all buildings, AlertU emergency messaging system and campus wide email.

Timely Warnings are typically issued for the following Uniform Crime Reporting Program (UCR)/ National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Non-Negligent Manslaughter
- A string of Burglaries or Motor Vehicle Thefts that occur in reasonably close proximity to one another;
- Aggravated Assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger SBCC community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis)
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount information known by the Title IX Coordinator. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice.
- Major incidents of Arson
- Other Clery crimes as determined necessary by the Director of Safety & Emergency, or his or her designee in his or her absence.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Timely Warning Notices are typically written and distributed by the Director Of Safety & Emergency, or designee.

Timely Warning Notices will be issued to the campus community via email blast to all SBCC assigned email accounts. Timely warnings may also be issued using some or all of the following methods of communication: text messages or emails sent through the College's Public Information Officer, SBCC ALERT system or building postings by Campus Safety Officers.

The institution is not required to issue a Timely Warning with respect to crimes reported to a pastoral or professional counselor.

Timely Warnings consist of a description of the incident, location that it occurred and description of the suspect/s. Once all the relative information is received these notices will typically be posted within 24 hours. Anyone with information regarding the Timely Warning should contact campus safety, (805) 730-4200 and or local police, 911.

---

---

## **SECURITY OF AND ACCESS TO CAMPUS FACILITIES**

Most campus buildings are open and accessible to students, staff, faculty, and visitors of the College from 7:00 a.m. to 10:00 p.m., Monday through Friday. Faculty utilizing facilities at other hours are required to contact the Campus Safety Office. On the weekends, utilization of campus facilities is coordinated through the Community Services Department.

Many campus facilities are protected by alarms, and only authorized personnel will be admitted.

Campus Safety/Facilities Services share the responsibility of securing the campus during normal business hours. When classes are not in session, the Campus Safety Department assumes primary responsibility for securing the facilities.

Students are not permitted to use college facilities unless a City College representative is present.

### **Security of Campus**

Campus safety officers conduct routine patrols of campus buildings to evaluate and monitor security related matters.

### **Security Considerations Used in the Maintenance of Campus Facilities**

Santa Barbara City College maintains campus facilities in a manner that minimizes hazardous and unsafe conditions. Parking lots and pathways are illuminated with lighting. Office of Campus Safety works closely with Facilities Department to address burned out lights promptly as well as malfunctioning door locks or other physical conditions that enhance security. Other members of the College community are helpful when they report equipment problems to Office of Campus Safety or to Facilities Department.

### **COLLEGE KEYS**

Keys are provided to individual staff members on a need-to-enter basis as determined by the appropriate supervisor. Lost keys must be reported immediately to the supervisor and the Campus Safety Department.

Keys may never be loaned to other staff members or students. College personnel will confiscate any keys which have not been specifically issued to a particular individual. Duplication of District keys is a misdemeanor.

## **SUBSTANCE ABUSE**

The Drug Free Schools and Communities Act Amendments of 1989 required colleges to implement a drug prevention program, which includes the annual dissemination of the college's policy on alcohol and drug use.

Santa Barbara City College is committed to the success of each student and, as a college, we realize that the use of alcohol and drugs can be a major impediment to success. There are both physical and psychological health risks associated with drug and alcohol use, including decreased immunity, exhaustion, decreased muscle coordination, depression, confusion and paranoia, among other conditions. In most cases, anyone who uses drugs and abuses alcohol can expect a decline in the quality of his/her life.

Through the Health Services and Wellness Program and the Student Athletic Assistance Program (SAAP), SBCC offers classes, educational programming, resources and counseling, as well as referrals to community service agency counseling and rehabilitation programs.

According to the Standards of Student Conduct, possession, use or distribution of illicit drugs and alcohol on college property or during campus-related activities are subject to disciplinary action. This can be up to, and including, expulsion from SBCC, as well as punishment under California State Law.

A complete description of these topics, as provided in the College 's annual notification to students and employees, is available online at: <https://www.sbcc.edu/healthservices/anchor/> and <https://www.sbcc.edu/adc/>

### **Drug and Alcohol Policy**

Santa Barbara City College prohibits the unlawful possession, use, and sale of alcoholic beverages and illegal drugs on campus. The Office of Campus Safety will contact local law enforcement who is responsible for the enforcement of state underage drinking laws and enforcement of Federal and State drug laws.

Santa Barbara City College Alcohol/Drug Use Policy can be found in section 3232 of the college's Standard of Student Conduct, [https://www.sbcc.edu/safety/standards\\_of\\_conduct.php](https://www.sbcc.edu/safety/standards_of_conduct.php)

## **HATE CRIMES**

"Hate violence" as defined in the statute "means any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group". Incidents of hate violence can be reported to the campus police , Counseling and Psychological Services, and the Student Affairs Office. The College does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs.

## **WEAPONS ON CAMPUS**

California state law prohibits the possession or control of any firearm, (including but not limited to any facsimile firearm), deadly weapon, explosive device, fireworks, nunchakus, mental knuckles, shuriken, billy club, sap, or any other deadly weapon or prohibited knife and/or knives while on the property of the Santa Barbara City College campus', except as required in the lawful course of business or as authorized by the Director of Campus Safety

## **REGISTRATION OF SEX OFFENDERS**

### **Sex Offender Registry**

California law requires sex offenders who are employed, volunteer, are a resident of, or enrolled as a student at an institution of higher education, to register with the campus police. Since SBCC does not have a Police Department then sex offenders attending or working at SBCC must register with the local Police Department, S.B.P.D. 215 E. Figueroa St, Santa Barbara, CA 93101. If you would like information concerning registered sex offenders in California, check the Megan's law web site at [http:// www.meganslaw.ca.gov/](http://www.meganslaw.ca.gov/). You can search the database by a sex offender's specific name, or geographically by entering the ZIP Code, or city/county to obtain information on registrants residing in a specific area.

### **(HEOA) Notification to Victims of Crimes of Violence**

The College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

### **Obtaining a Copy of the SBCC Annual Security Report**

You may request a paper copy of the SBCC Annual Security Report through any of the following:

By mail: Santa Barbara City College, 721 Cliff Drive, Santa Barbara, CA 93109

By Phone: (805)730-4064

By e-mail: [safety@sbcc.edu](mailto:safety@sbcc.edu)

On-line: Visit the Campus Safety web page at <http://www.sbcc.edu/safety> or refer to the U.S. Department of Education Office of Post Secondary Education Campuses Security web page at <https://opeweb.ed.gov/>